

50th Wedding Anniversary

DJ Music & Event Planning Questionnaire

Event Date: December 4

Guest of Honor: 50th Wedding Anniversary Celebration

Client / Primary Contact

Best Phone / Email

Thank you for allowing us to be part of this special milestone! Please complete the following questionnaire so we can personalize the music and coordinate the event flow to make this celebration memorable for the happy couple and their guests.

1. MUSIC SELECTION & PREFERENCES

1. How would you describe the overall music atmosphere you envision?

- | | |
|--|--|
| ☐ Elegant and relaxed | ☐ Classic rock |
| ☐ Classic hits and oldies | ☐ Disco and dance favorites |
| ☐ Motown and soul | ☐ A mix of genres and generations |
| ☐ Big band and standards | ☐ Other |

2. During cocktail hour, what type of music would you prefer?

- | | |
|---|--|
| ☐ Soft background music | ☐ Acoustic / easy listening |
| ☐ Jazz or instrumental music | ☐ Oldies and classics |
| ☐ Classic love songs | ☐ Other |

3. What genres or artists would you especially like to hear?

Music Requests

1. MUSIC SELECTION & PREFERENCES (CONTINUED)

4. Are there any songs that must be played during the event? Include song title, artist, and preferred time.

5. Are there any songs, artists, or genres you would prefer we avoid?

6. Would you like guests to be able to request songs?

- ☐ Yes
- ☐ No
- ☐ Yes, but within the family's music preferences

7. Music selection website or playlist: If your DJ has provided a music selection website, use it to submit requests. List any additional requests.

Special Anniversary Moments

2. SPECIAL ANNIVERSARY MOMENTS

8. Will the couple have a special entrance or introduction?

☐ Yes

☐ No

If yes, provide names and preferred introduction song:

9. Anniversary Dance — Inviting Couples to the Dance Floor

We understand that Mom would like a special song played while couples are invited to the dance floor based on how many years they have been married.

Requested song title

Artist

Who will explain or lead this activity probably the DJ?

Will couples be dismissed by years married, with the longest-married couple remaining on the floor?

☐ Yes

☐ No

☐ Still deciding

Any additional instructions or special details:

10. Are there any other special dances or dedications?

☐ First dance or anniversary dance for the couple

☐ Other

☐ Dance with children or grandchildren

☐ None

☐ Special song dedication

Please list the songs and details:

Speeches & Cake Cutting

3. SPEECHES & CAKE CUTTING

11. Two family friends would like to give speeches. Please provide their details.

Speaker 1
Name

Approximate speech length

Speaker 2
Name

Approximate speech length

12. When would you prefer the speeches to take place?

☐ During cocktail hour

☐ After the anniversary dance

☐ After guests are seated

☐ Before cake cutting

☐ Before the anniversary dance

☐ Other / preferred order

13. Will a microphone be needed for the speakers I will provide this?

☐ Yes

☐ No

☐ Please advise

14. Cake Cutting

Approximate preferred time

Would you like a special cake-cutting song?

☐ Yes

☐ No

☐ Need suggestions

Song title / artist, if known

15. Are there any other announcements or activities the DJ should plan for?

Event Flow & Timeline

4. EVENT FLOW & TIMELINE

Please fill in any times already established. The DJ can help recommend an order for the remaining activities.

Activity	Preferred Time	Notes
DJ arrival / setup	<input type="text"/>	<input type="text"/>
Guest arrival	<input type="text"/>	<input type="text"/>
Cocktail hour	<input type="text"/>	<input type="text"/>
Welcome / introduction	<input type="text"/>	<input type="text"/>
Dinner or refreshments	<input type="text"/>	<input type="text"/>
Speeches	<input type="text"/>	<input type="text"/>
Anniversary dance	<input type="text"/>	<input type="text"/>
Cake cutting	<input type="text"/>	<input type="text"/>
Open dancing	<input type="text"/>	<input type="text"/>
Last song / end of event	<input type="text"/>	<input type="text"/>

16. Is dinner being served?

- ☐ Yes, plated meal ☐ No formal meal
- ☐ Yes, buffet ☐ Other
- ☐ Light refreshments

17. Would you like the DJ to make announcements and help direct guests throughout the event?

- ☐ Yes, guide guests through activities
- ☐ Yes, but keep announcements minimal
- ☐ No, a family member will handle announcements
- ☐ To be discussed

Family Input & Additional Details

4. EVENT FLOW & TIMELINE (CONTINUED)

18. Who will be the main point of contact on the day of the event?

Name

Phone number

5. FAMILY INPUT & ADDITIONAL DETAILS

19. If your sister would like to discuss the flow of the event. Please share her contact information if she would like to coordinate directly with

the DJ.

Name

Phone / email

Preferred method of contact:

☐ Phone call

☐ Email

☐ Text

20. Are there any family traditions, surprises, or meaningful moments the DJ should know about?

21. What is most important to you for this celebration?

☐ Keeping the focus on the anniversary couple

☐ Making sure special moments run smoothly

☐ Creating a warm, nostalgic atmosphere

☐ A balance of all of the above

☐ Encouraging guests to dance

☐ Other

22. Is there anything else you would like the DJ to know or recommend?

Final Review & Suggested Event Flow

6. FINAL REVIEW

- ☐ We have submitted our music requests
- ☐ We have identified our special songs and dedications
- ☐ We have provided speech and family contact information
- ☐ We would like the DJ's recommendations for the event timeline
- ☐ We would like to schedule a brief planning conversation

Thank you!

We look forward to helping you celebrate 50 wonderful years of marriage with music, meaningful moments, and a smooth, enjoyable event. Once we receive your responses, we can work together to finalize the music and event timeline.

SUGGESTED EVENT FLOW

1. Cocktail hour

Relaxed, nostalgic background music while guests arrive and mingle.

2. Welcome and introduction

Briefly recognize the anniversary couple and welcome guests.

3. Dinner or refreshments

Keep music at a comfortable conversational level.

4. Family friends' speeches

Give both speakers time to share their memories and well wishes.

5. Anniversary dance

Invite couples to the floor and recognize them by years married, following the family's preferred format.

6. Cake cutting

Announce the moment and play the couple's chosen song, if desired.

7. Open dancing

Transition to upbeat favorites from the couple's era and songs that appeal to guests of different ages.

8. Closing song

Finish with a meaningful song for the couple.